**GROUP 03 – Food Waste Management Application**

**MINUTES OF MEETING**

**20-10-2022**

**AGENDA**

* Understanding the project
* Discuss the queries on case study
* SRS Document preparation
* Data Flow Diagrams
* Preparation of HLD & LLD

**Action :**

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| **Action Item** | **Responsibilities** | **Planned Finish Date** |
| Discussing the Case study | Bale Manohitha , Thanuja Meduri, Gajula Harshitha, Batta Prathiba Chowdary, Devi Mounika Pitchika**.** | 20-10-2022 |
| Folders creation | Bale Manohitha ,Thanuja Meduri, Gajula Harshitha, Batta Prathiba Chowdary, Devi Mounika Pitchika**.** | 20-10-2022 |
| SRS preparation | Bale Manohitha , Thanuja Meduri. | 20-10-2022 |
| Preparation of HLD & LLD | Gajula Harshitha, Devi Mounika Pitchika, Batta Prathiba Chowdary. | 20-10-2022 |

**21-10-2022**

**Agenda**

* Status check on the previous meeting points
* Modification of design documents and story board
* Creation of Header file
* Creation of Menu file
* Creation of functions

**Action :**

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| **Action Item** | **Resposibility** | **Planned Finish Date** |
| Modification of design documents and story board | Thanuja Meduri , Gajula Harshitha | 21-10-2022 |
| Creation of Header File | Bale Manohitha , Devi Mounika Pitchika | 21-10-2022 |
| Creation of Menu File | Thanuja Meduri , Batta Prathiba Chowdary, Gajula Harshitha | 21-10-2022 |
| Creation of Functions  ( FW\_ 01 , FW\_ 04, FW\_13 , FW\_15 , FW\_09 , FW\_11 , FW\_ 13 , FW\_08) | Gajula Harshitha , Thanuja Meduri , Bale Manohitha | 21-10-2022 |

**26-10-2022**

**Agenda**

* Status check on the previous meeting point
* Design Review
* Creation of Functions
* Coding Guidelines and creating validations for functions
* Coding for file handling

**Action :**

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| **Action Item** | **Responsibility** | **Planned Finish Date** |
| Design Review | Thanuja Meduri | 26-10-2022 |
| Creating Functions ( FW\_02, FW\_03,FW\_05,FW\_06,FW\_07,FW\_10,FW\_12,FW\_14,FW\_16,FW\_17,FW\_18 ) | Bale Manohitha , Gajula Harshitha | 26-10-2022 |
| Creating Validations for Functions | Thanuja Meduri , Devi Mounika Pitchika , Batta Prathiba Chowdary | 26-10-2022 |
| Coding for file handling | Bale Manohitha , Devi Mounika Pitchika | 26-10-2022 |

**27-10-2022**

**Agenda:**

* Code Inspection Log
* Tools Report
* Makefile
* Uploading documents in Github

**Action**

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| **Action Item** | **Resposibility** | **Planned Finish Date** |
| Code Inspection Log | Thanuja Meduri, Gajula Harshitha , Devi Mounika Pitchika , Bale Manohitha , Batta Prathiba Chowdary | 27-10-2022 |
| Valgrind report and splint report | Thanuja Meduri, Gajula Harshitha , Devi Mounika Pitchika , Bale Manohitha , Batta Prathiba Chowdary | 27-10-2022 |
| Makefile | Bale Manohitha , Batta Prathiba Chowdary , Devi Mounika Pitchika | 27-10-2022 |
| Uploading documents in github | Gajula Harshitha , Thanuja Meduri | 27-10-2022 |